



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, February 5, 2014**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (14-0721)

**Attachments:** [AUDIO](#)

Present: Chairperson Eleanor R. Montañó, Vice Chairperson Frank S. Bacio, Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D., Commissioner Donald S. Andrews, Commissioner Susan Burton and Commissioner Maxine Russell M.A., M.S.

Excused: Commissioner Anne S. Hill

Call to Order. (14-0616)

**Chairperson Montañó called the meeting to order at 10:02 a.m.**

**Chairperson Montañó led in the Pledge of Allegiance, followed by a moment of silence.**

**I. ADMINISTRATIVE MATTER**

1. Approval of the January 29, 2014 Minutes. (14-0605)

**On motion of Commissioner Barbara Bigby, seconded by Commissioner Donald S. Andrews, and unanimously carried, the minutes of January 29, 2014 were approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

**II. REPORTS**

2. Chairperson's Report on various items for February 5, 2014. (14-0606)

**Chairperson Montañó shared the following Newspaper Articles:**

**Daily Breeze:**

- **New Sheriff Takes Oath on Lee Baca's Last Day on Job (January 31, 2014)**
- **Baca Retires Under Cloud (January 30, 2014)**

**Los Angeles Times:**

- **Consumed By Crises (January 30, 2014)**
- **Interim Sheriff Pick in Limbo (January 23, 2014)**
- **Supervisor Obtains Permit (February 2, 2014)**
- **County to Study Cost of Child Protection Ideas (February 5, 2014)**

**Attachments:**    [SUPPORTING DOCUMENT](#)

3.     Treasurer's Report for February 5, 2014.    (14-0608)

**Vice Chairperson Bacio reported that the current bank statement balance of the Commission's Charitable Fund is \$747.61.**

4.     Staff Report on Correspondence Received, and Department Representative Reports for February 5, 2014.    (14-0609)

**Staff redistributed copies of the Sybil Brand Commission's Scholarship Application package with the new County Seal and advised the Commissioners to discard the old copies.**

5.     Review of Group Home Compliance Monitoring Audit Reports presented on February 5, 2014.    (14-0610)

**In Compliance:**

- **Vice Chairperson Bacio visited Heritage Group Home, Page 21, #1, on January 30, 2014.**

6.     Commissioners' Reports on Group Home and/or Detention Facilities Inspections from January 30, 2014 to February 4, 2014.    (14-0612)

**During the reporting period, the following Group Homes were reported as being in satisfactory condition:**

- **Commissioner Russell visited Star View Group Home, Page 38, #6, on February 4, 2014.**
- **Commissioner Bigby visited Bourne Inc, Page 2, #3, on February 4, 2014.**

During the reporting period, the following Group Home was visited, but not inspected:

- Chairperson Montaña and Commissioner Andrews visited Optimist Group Home, Page 29, #3, on February 4, 2014 and reported no one was at home.

During the reporting period, the following facility was reported as being in unsatisfactory condition:

- Commissioners Burton, Grills and Russell visited Twin Towers Correctional Facility - Section 252 on February 3, 2014 and reported the following unsatisfactory findings:
  - Inadequate staffing levels
  - Poor ventilation and quality
  - The vents produce dust balls
  - Filters and vents not clean
  - Inmates stated that officers do not respond to the emergency button
  - No special diet is available for inmates with food allergies
  - Corrosion and mold in showers
  - Several sinks are stopped up
  - Shower water scolding hot; cold water is not working
  - The mail is one month behind
  - Two out of four phones are working
  - Inmate time served is not accurately recorded

### **III. DISCUSSIONS**

7. Discussion regarding recommendations to the Blue Ribbon Commission on Child Protection. (14-0633)

Chairperson Montaña opened the floor for discussion and development of recommendations to present to the Blue Ribbon Commission on Child Protection (BRCCP). The Commission unanimously agreed on eight (8) recommendations that will be submitted to the BRCCP for consideration.

During the discussion, the following action was taken on recommendation number two (2) that states, "Needs and Service Plans (NSPs) provide important information regarding the health, education, mental health, family status and other relevant matters for youth placed in group homes. The Commission has repeatedly found non-compliance with this licensing requirement. NSPs should be kept onsite at the group home facilities, and if not onsite, should be faxed within 30 minutes of the start of a Commission's inspection."

**Ayes:** 6 - Chairperson Eleanor R. Montañó, Vice Chairperson Frank S. Bacio, Commissioner Barbara Bigby, Commissioner Cheryl Grills Ph.D., Commissioner Susan Burton and Commissioner Maxine Russell M.A., M.S.

**Noes:** 1 - Commissioner Donald S. Andrews

**Excused:** 1 - Commissioner Anne S. Hill

#### **IV. MISCELLANEOUS**

##### **Matters Not Posted**

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (14-0613)

**There were no matters presented for a future agenda.**

##### **Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (14-0614)

**There were no members of the public present to address the Commission.**

##### **Adjournment**

10. Adjournment for the meeting of February 5, 2014. (14-0634)

**There being no further business, Chairperson Montañó adjourned the meeting of February 5, 2014 at 11:42 a.m.**